

Section Leader Openings at St. Bede's Episcopal Church in Menlo Park, CA

St. Bede's is pleased to announce the opening of two section leader positions. The opening is for immediate hire. St. Bede's is looking for two passionate and highly qualified singers to fill the roles of Tenor and Bass Section leader. Interested applicants are encouraged to send a Resume or CV to the music director, Vic De La Cruz, at vdelacruz@stbedesmenlopark.org. For more information, please see the position summary provided below.

Job Summary

The section leader is a member of St Bede's choir and augments the volunteer voices with professional-level singing and musical leadership.

Job Qualifications and Additional Requirements

1. Audition required. A Bachelor's or Associate's degree in voice performance or equivalent experience is preferred.
2. Knowledge and love of sacred choral repertoire; excellent vocal skills, and good sight-reading ability.
3. Flexible: able to work independently and as part of a team. Able to maintain organized music folder and manage the unexpected with grace.
4. Able to present a positive, friendly, welcoming image to parishioners, other church staff and the public.
5. Familiarity with the Episcopal Church or other religious institutions a plus.
6. Must complete and remain current with requirements outlined in the Episcopal Diocese of California's "Whole and Healthy Church" policy.
7. Must be able to clear a background check as directed by the Diocese.

Job Responsibilities

1. Regularly:

- A. Attend 2 to 3 choir rehearsals (dependent on number of Sundays in the month) during the established choir season and, as scheduled, for special services or performances.
- B. Participate in 3 to 4 in-person services on Sunday mornings (dependent on number of Sundays in the month) and, as scheduled, for special services or performances.
- C. Lead sectional rehearsals as calendared within regularly scheduled rehearsals.
- D. Record hours worked accurately and submit timesheet to the music director for approval and processing according to St. Bede's semi-monthly payroll schedule.

2. Periodically:

- A. Prepare small ensemble works and solos incidental to choir repertoire as calendared within regularly scheduled rehearsals.
- B. Work with the music director to solve musical and interpersonal challenges within the choir section.
- C. Sing solos in services on Sunday mornings and, as scheduled, for special services and

performances; repertoire to be selected by mutual agreement of singer and music director.

Compensation

This part-time position pays \$45.00 per hour with all calls guaranteed a minimum length of 2 hours.